



RULE-MAKING ORDER

LR-103 (June 2004)
(Implements RCW 34.05.360)

Agency: County Road Administration Board

Permanent Rule
 Emergency Rule

Effective date of rule:
Permanent Rules
 31 days after filing.
 Other (specify) _____ (If less than 31 days after filing, a specific finding under RCW 34.05.380(3) is required and should be stated below)

Effective date of rule:
Emergency Rules
 Immediately upon filing.
 Later (specify) _____

Any other findings required by other provisions of law as precondition to adoption or effectiveness of rule?
 Yes No If Yes, explain:

Purpose: To establish a new standard of good practice for maintenance management.
New Section 136-11-040 Establishes Maintenance Management Requirements.
New Section 136-11-050 Establishes an annual review by the County Road Administration Board.
New Section 136-11-060 States that the County Road Administration Board, by request, will provide to counties technical assistance related to defining, developing, operating, managing and utilizing maintenance management procedures.

Citation of existing rules affected by this order:

Repealed:
Amended: WAC 136-11
Suspended:

Statutory authority for adoption: RCW 36.79

Other authority :

PERMANENT RULE ONLY (Including Expedited Rule Making)

Adopted under notice filed as WSR 05-17-015 on August 4, 2005 (date).
Describe any changes other than editing from proposed to adopted version: None

If a preliminary cost-benefit analysis was prepared under RCW 34.05.328, a final cost-benefit analysis is available by contacting:

Name: _____ phone () _____
Address: _____ fax () _____
e-mail _____

EMERGENCY RULE ONLY

- Under RCW 34.05.350 the agency for good cause finds:
- That immediate adoption, amendment, or repeal of a rule is necessary for the preservation of the public health, safety, or general welfare, and that observing the time requirements of notice and opportunity to comment upon adoption of a permanent rule would be contrary to the public interest.
 - That state or federal law or federal rule or a federal deadline for state receipt of federal funds requires immediate adoption of a rule.

Reasons for this finding:

Date adopted: October 27, 2005

NAME (TYPE OR PRINT)
Jay P. Weber

SIGNATURE

TITLE
Executive Director

CODE REVISER USE ONLY

CODE REVISER'S OFFICE
STATE OF WASHINGTON
FILED

OCT 31 2005

TIME 1141 AM PM

WSR 05-22-060

**Note: If any category is left blank, it will be calculated as zero.
No descriptive text.**

Count by whole WAC sections only, from the WAC number through the history note.
A section may be counted in more than one category.

The number of sections adopted in order to comply with:

Federal statute:	New	_____	Amended	_____	Repealed	_____
Federal rules or standards:	New	_____	Amended	_____	Repealed	_____
Recently enacted state statutes:	New	_____	Amended	_____	Repealed	_____

The number of sections adopted at the request of a nongovernmental entity:

New	_____	Amended	_____	Repealed	_____
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The number of sections adopted in the agency's own initiative:

New	_____	Amended	_____	Repealed	_____
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The number of sections adopted in order to clarify, streamline, or reform agency procedures:

New	_____	Amended	_____	Repealed	_____
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The number of sections adopted using:

Negotiated rule making:	New	_____	Amended	_____	Repealed	_____
Pilot rule making:	New	_____	Amended	_____	Repealed	_____
Other alternative rule making:	New	_____	Amended	_____	Repealed	_____

AMENDATORY SECTION (Amending WSR 99-01-021, filed 12/7/98, effective 1/7/99)

WAC 136-11-010 Purpose and authority. The laws of the state of Washington (~~(specify)~~) provide in RCW 36.80.030 that the county engineer shall have supervision, under the direction of the county legislative authority, of maintaining all county roads of the county. The purpose of maintenance management is to recognize that (~~(the majority of)~~) many road maintenance activities can be planned, scheduled and accomplished in a predetermined manner (~~(which will result in improved economies of operation, public safety and welfare, and preservation of investment of county roads: Provided, however, That maintenance management shall not be mandatory and shall not be considered in the issuance of certificates of good practice)~~). RCW 36.78.121 directs the county road administration board, or its successor entity, to establish a standard of good practice for maintenance of transportation system assets.

AMENDATORY SECTION (Amending WSR 99-01-021, filed 12/7/98, effective 1/7/99)

WAC 136-11-020 Goal. This chapter is intended to (~~(encourage each county engineer to apply)~~) establish basic management principles (~~(to)~~) for road maintenance activities and to set forth specific goals and objectives relative to the results to be achieved.

AMENDATORY SECTION (Amending WSR 99-01-021, filed 12/7/98, effective 1/7/99)

WAC 136-11-030 Objectives. (~~(For the guidance and information of the county engineer developing a maintenance management program the following objectives merit serious consideration:~~

~~(1) To provide, annually, opportunities for key personnel to receive initial training or refresher training in the~~

principles of maintenance management.

~~(2) To develop countywide maintenance standards or levels of service for each major maintenance activity.~~

~~(3) To develop standards of performance for individuals and work crews setting forth both the quality and quantity of results anticipated.~~

~~(4) To prepare an annual maintenance program for adoption coincident with the annual budget and construction program which is to identify resource requirements in terms of staff resources, equipment and materials, and the costs of each.~~

~~(5) To schedule, on an annual basis, major maintenance activities based on available budgeted maintenance funds so as to achieve an optimum balance of resources in the available time.~~

~~(6) To develop, and annually update, a long range equipment replacement program encompassing all major road department equipment so as to meet the equipment demands of the maintenance program.~~

~~(7) To establish an information reporting system capable of compiling data needed to allow comparison of actual performance with established performance standards and budgetary constraints.~~

~~(8) To discuss, at least biennially, with appropriate supervisory personnel the data regarding utilization of staff resources, equipment and materials so as to assure the lowest attainable unit cost for each maintenance activity.~~

~~(9) To provide adequate information to all maintenance personnel regarding goals and objectives of the county's maintenance management program.~~

~~(10) To explore and evaluate new techniques, products, equipment and ideas which show promise of significantly improving performance or decreasing cost in any segment of the maintenance management effort.)~~ (1) To preserve the investment made in roads, bridges, and roadway appurtenances.

(2) To create stronger accountability to ensure that cost-effective maintenance and preservation is provided for transportation facilities.

NEW SECTION

WAC 136-11-040 Maintenance management requirements. (1)

An inventory of significant maintenance features (physical assets), as determined by the county, shall be maintained.

(2) Maintenance management is based upon work activities. Work activity guidelines shall be defined, by each county, for

the significant activities representing the maintenance work to be performed. Definitions shall include an activity code, title, description, work unit and inventory unit.

(3) An annual work program and budget shall be prepared. The activity-based work program and budget shall summarize the kinds and amounts of work planned and the costs of the planned work.

(4) The resources needed to accomplish the annual work program shall be documented.

(5) Work scheduling procedures shall be documented.

(6) Work accomplishment and expenditure shall be monitored.

NEW SECTION

WAC 136-11-050 Annual review. On an annual basis, beginning in calendar year 2008, the county road administration board shall review compliance with the requirements of WAC 136-11-040 and report the results to the transportation commission or its successor entity.

NEW SECTION

WAC 136-11-060 County road administration board assistance. To assist each county to meet its requirements, the county road administration board shall provide maintenance management support and training. The county road administration board will also provide to counties, upon request, technical assistance related to defining, developing, operating, managing and utilizing maintenance management procedures.